

भारतीय सूचना प्रौद्योगिकी,
अभिकल्पना एवं विनिर्माण संस्थान,
कांचीपुरम



INDIAN INSTITUTE OF
INFORMATION TECHNOLOGY,
DESIGN AND MANUFACTURING,
KANCHEEPURAM

IIITDMK/GSS/Generic Medicines/ 2024-25/001

Date: 08.01.2025

**CALL FOR BIDDERS FOR SUPPLY OF GENERIC MEDICINES
AT INSTITUTE HEALTH CARE FACILITY**

Indian Institute of Information Technology Design and Manufacturing (IIITDM), Kancheepuram invites bidders for providing Generic Medicines to Health Care Facility at IIITDM Campus.

Important dates for the bid are given below:

SI No	Activity	Date / Time
1.	Release of Tender Notice	08.01.2025
2.	Pre-bid meeting	23.01.2025/ 03 00 PM
3.	Last date for Bid Submission	30.01.2025/ 03 00 PM
4.	Bid Opening	30.01.2025/ 04 00 PM

Calling for bidders

IIITDM Kancheepuram invites bids for SUPPLY OF GENERIC MEDICINES for the health care facility in the campus.

All interested bidders should submit their BIDS in the TENDER BOX provided at the Administration Building at IIITDM Kancheepuram Campus.

The bidding agency /company/ cooperative must have good experience of running the relevant service, proven capability of providing similar services in the past for at least ONE year.

The contract will be awarded initially for a period of ONE year to the successful bidder. This period may be extended on mutual consent on satisfactory performance after a review each year. The successful vendor shall be bound to execute an agreement on non-judicial stamp paper of Rs.100/-

Institute reserves the right to reject some or all the applications without assigning any reasons whatsoever. Further, only lower rates shall not be sole criteria for selection of the vendor.

GENERAL TERMS & CONDITIONS FOR THE AWARD OF CONTRACT

ELIGIBILITY CRITERIA

1. The Bidder should have an established firm for a minimum period of **THREE YEARS** at Chennai (Certificate of Incorporation/ Shop & Establishment License/Deed of partnership/any Registration Certificate) (**Copy to be enclosed**).
2. Bidding firm should enclose the following:
 - (a) Copy of PAN CARD
 - (b) Copy of Valid GST certificate
 - (c) Valid Licence to engage in supply of generic medicines from the relevant authority.
3. The Bidder must not be blacklisted/suspended or any service related dispute with any organization/Govt. Organisations/Semi Govt. org/ Banks in India. An undertaking to this effect is required to be submitted as per **Annexure – I**.
4. The bidder must have adequate experience for providing services in Govt. offices /PSUs/ Autonomous Bodies/ private organisation. At least one work completion certificate/purchase order or bills to be enclosed during last three years to this effect must be submitted along with the offer and details in **Annexure – II**.

GENERAL TERMS AND CONDITIONS

1. The Tender should be sealed and superscripted as “Tender for supply of Generic Medicines”
2. Tenderer should submit their quote only for the generic medicines mentioned in the **Commercial Bid Annexure – III**. Substitutes/equivalent should not be offered.
3. The tenderer is at liberty to quote one or more or all the items. In case the required generic medicines are not available, the tenderer should specify as Nil in that column. The firm should affix their seal and signature in each and every page.
4. Rates quoted should be valid for one year to replace repeat orders as and when required.
5. The rates quoted should be inclusive of all taxes, freight, packing, forwarding, etc. and should be delivered at the Health Care Facility of IIITDM Kancheepuram.
6. EMD of Rs 5,000/- Fee should be remitted separately in the form of Demand Draft from any one of the nationalized banks, drawn in favour of the "Registrar, IIITDM Kancheepuram", payable at Chennai
7. Any tender, submitted without EMD will not be accepted.
8. The tender is not transferable.
9. The Tender received through telex/tele-fax/e-mail will not be accepted by the Institute under any circumstances.
10. The Institute shall not be responsible for any delay/loss or non-receipt of tenders by post/courier service.
11. No unsolicited correspondence shall be entertained after the submission of the Tender.
12. Discount on MRP price may be quoted and shall be valid for one year.
13. Institute will not accept any Duplicate/Substandard items. If the Supplier is not able to supply the original items, appropriate action will be initiated against the supplier, which includes

imposition of penalty, cancellation of supply order, forfeiture of EMD/Performance security deposit, blacklisting the firm, etc.

14. Quoting merely the lowest price does not confer any right on any Tender for award of supply order. The Institute, reserves the right to select any item on the ground of quality, brand reputation, offer of additional/special features, compatibility, etc. The selection of tenders would very much depend upon the efficiency/ quality of the products offered.

15. The Institute also reserves the right to reject any tender who have quoted unbranded/substandard brand/uncertified brands of products even if they found to be lowest.

16. Delivery is to be made within 7 days from the date of receipt of supply order during the working days on office hours.

17. The rejected quantity, if any, shall be replaced within 3 days' time positively.

18. Delivery Note/Challan should be submitted, at the time of delivering the items.

19. Timely supply of the medicines in good condition is the main objective of this tender. Failure to supply the generic medicines within the delivery time will result in automatic cancellation of supply order. This university also reserves the right to forfeit the Deposit for non-observance of the general spirit of the contract.

20. The brochures, leaflets of products, if any, available may also be produced.

21. The date of manufacturing, date of expiring and batch no. shall clearly be inscribed. The generic medicine to be supplied should have a minimum of one-year date of expiry.

EARNEST MONEY DEPOSIT:

(a) Earnest Money Deposit (EMD) of Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand Draft in the favour of 'The Registrar, IIITDM Kancheepuram payable at Chennai to be submitted with the Bid. Failing which, submitted bid will be rejected.

(b) EMD of unsuccessful bidders will be returned within 30 days after the award of the contract.

(c) EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

SECURITY DEPOSIT:

- (a) For successful bidder is required to deposit Rs. 25,000/- (Rupees Twenty-Five Thousand Only) in the form of Demand Draft in the favour of 'The Registrar, IIITDM Kancheepuram payable at Chennai, Security Deposit will be retained with IIITDM Kancheepuram till the expiry / termination of rate contract without interest.
- (b) Security deposit will be refunded after satisfactory performance of the work and on completion of all obligations by the bidder.
- (c) If the Contractors fail to provide Satisfactory Services during the contract period against 3 complaints, the Security Deposit will be forfeited and contract may be terminated.

FORCE MAJEURE:

Force Majeure will be accepted on adequate proof thereof.

LEGAL MATTER:

Jurisdiction of Chengalpattu, Tamil Nadu Courts only.

In the event of any dispute over this contract, Director, IIITDM Kancheepuram decision shall be final and binding.

Date: 08.01.2025

S/d
कुलसचिव/ Registrar
IIITDM Kancheepuram

Medicine Supplier Registration

I/We(Name)_____Agency/ Partner/ Sole
Proprietor (strike out which is not applicable) of (Firm) _____ do hereby solemnly
affirm and declare that the individual/firm/companies are not black listed by any Government
Department/ Regulatory Authorities and authorised to sell the pharmaceutical goods.

[Proof of Registration to be enclosed].

ANNEXURE II**EXPERIENCE IN SIMILAR WORK** (On Company / firm's Letterhead)

To,
The Registrar
IIITDM
Kancheepuram
Chennai 600127

Date:

Dear Sir,

Sub: Tender for “Supply of Generic Medicines to IIITDM Kancheepuram Health Care Facility”

Brief particulars of the similar work done during last **Three** year: (Please attach copy of at least one work completion certificate/purchase order/ bill for our reference).

Sl. No.	Order Placed by (full add of client)	Order No. & date	Item & Description	Value of order	Date of completion of contract	Contact Person along with Telephone No. and e-mail Address

Yours faithfully,
(Signature of the bidder)

Seal
Date:

Commercial Bid

TENTATIVE REQUIREMENT OF GENERIC MEDICINES LIST (including but not limited to)

Discount on MRP must be valid for One year

Sl.#	Generic Medicines	Unit Size	Monthly requirements (approx. in strip)	Unit Rate	Percentage of Discount on MRP
1.	Diclofenac Diethylamine 1.16% w/w, Sesame Oil 2.50% w/w, Linseed Oil 0.50% w/w, Methylsalicylate 10% w/w and Menthol 5% w/w Gel	30gm Lami-Tube in Monopack	5		
2.	Paracetamol 650mg and Caffeine 50mg Tablets IP	10's	30		
3.	Aceclofenac 100Mg, Paracetamol 325Mg And Trypsin-Chymotrypsin 150000Au Tablets	10's	30		
4.	Baclofen 20mg Extended Release (Gastric Retentive Sys) Tab	10's	10		
5.	Mefenamic Acid Tablets 250 mg	10's	10		
6.	Mefenamic Acid Tablets 500 mg	10's	10		
7.	Ketorolac Injection IP 30mg per ml	1 ml	10		
8.	Thiocolchicoside Capsules IP 4mg	10's	5		
9.	Aceclofenac 100mg, Paracetamol 325mg and Thiocolchicoside 4mg Tablets	10's	10		
10.	Diclofenac Diethylamine 1.16% w/w, Thiocolchicoside 0.125% w/w, Linseed Oil 3% w/w, Methylsalicylate 10% w/w and Menthol 5% w/w Gel	30 gm	50		
11.	Paracetamol Infusion IP 1 gm per 100 ml	100 ml	35		
12.	Paracetamol 500mg and Caffeine 25mg Tablet IP	10's	5		
13.	Paracetamol 500mg and Chlorzoxazone 250mg Tablet	10's	5		
14.	Paracetamol 500 mg, Phenylephrine 10 mg & Chlorpheniramine 2 mg Tab	10's	10		
15.	Ibuprofen 400mg and Paracetamol 325mg Tablets IP	10's	10		
16.	Paracetamol Tablets IP 500 mg	10's	50		
17.	Aspirin Gastro-resistant Tablets IP 150 mg	14's	5		
18.	Paracetamol 325mg and Tramadol 37.5mg Tablets	10's	5		
19.	Paracetamol Tablets IP 650 mg	15's	20		
20.	Aceclofenac 100mg, Paracetamol 325mg and Serratiopeptidase 15mg Tablets	10's	50		

Sl.#	Generic Medicines	Unit Size	Monthly requirements (approx. in strip)	Unit Rate	Percentage of Discount on MRP
21.	Baclofen Tablets IP 10 mg	10's	5		
22.	Naproxen Tablets IP 500 mg	15's	20		
23.	Cetirizine Dihydrochloride 5mg, Phenylephrine Hydrochloride 10mg and Paracetamol 325mg Tablets	10's	30		
24.	Albendazole 400mg and Ivermectin 6mg Tablets	1's	5		
25.	Albendazole Tablets IP 400mg	1's	10		
26.	Metronidazole Tablets IP 400mg	10's	30		
27.	Norfloxacin Tablets IP 400 mg	10's	2		
28.	Ofloxacin Tablets IP 200mg	10's	30		
29.	Amikacin Injection IP 500 mg per 2 ml	2 ml Vial	3		
30.	Doxycycline Capsules IP 100mg	10's	5		
31.	Levofloxacin Tablets IP 500mg	10's	5		
32.	Amoxicillin 500mg and Potassium Clavulanate 125mg Tablets IP	6's	30		
33.	Amoxicillin Capsules IP 500mg	10's	5		
34.	Cefixime Tablets IP 200 mg	10's	30		
35.	Azithromycin Tablets IP 500 mg	3's	70		
36.	Faropenem Tablets 200mg	6's	10		
37.	Ondansetron Injection IP 2mg per ml	2 ml	20		
38.	Ondansetron Tablets IP 4 mg	10's	2		
39.	Itraconazole (1% w/w) Gel	15 g	10		
40.	Itraconazole Capsules 200 mg	4's	5		
41.	Pheniramine Maleate Tablets IP 25 mg	15's	5		
42.	Cetirizine Hydrochloride Tablets IP 10mg	10's	30		
43.	Pheniramine Maleate Injection IP 22.75 mg	2 ML	5		
44.	Bilastine Tablets 20 mg	10's	5		
45.	Povidone- Iodine Solution IP 10 % w/v	100 ml Bottle	20		
46.	Hand Sanitizer 500 ml (Each pack contains: Ethanol 70% v/v and Chlorhexidine Gluconate 0.5% w/v)	500 ml	10		
47.	Alprazolam Tablets IP 0.25 mg	10's	3		
48.	Alprazolam Tablets IP 0.5 mg	10's	3		
49.	Calamine Lotion IP	100 ml	15		
50.	Diclofenac Gel IP (Diclofenac Diethylamine 1.16% w/w)	15 g	50		
51.	Mupirocin Ointment IP 2 % w/w	5 gm	30		
52.	Mometasone Furoate Cream IP 0.1% w/w	15 gm	10		

Sl.#	Generic Medicines	Unit Size	Monthly requirements (approx. in strip)	Unit Rate	Percentage of Discount on MRP
53.	Ringer Lactate Infusion	500 ml in FFS Bottle	10		
54.	Sodium Chloride Injection IP 0.9% W/V	100 ml IV Fluid Plastic Container	10		
55.	Sodium Chloride Injection IP 0.9% w/v	500 ml IV Fluid Plastic Container	30		
56.	Pre & Pro-Biotic Capsules (Bacillus Mesentericus - 1M, Clostridium Butyricum - 2M, Lactobacillus Sporogenes - 50M, Streptococcus Faecalis - 30M)	10's	10		
57.	Pantoprazole 40mg (Gastro-resistant) and Domperidone 30mg (Prolonged Release) Capsules IP	10's	10		
58.	Dicyclomine Hydrochloride (Dicycloverine) Injection IP 10mg per ml	2 ml	5		
59.	Drotaverine Hydrochloride Tablets IP 40mg	10's	3		
60.	Dicyclomine Tablets IP 10mg	10's	10		
61.	Metoclopramide Tablets IP 10 mg	10's	5		
62.	Pantoprazole Gastro Resistant Tablets IP 40 mg	10's	30		
63.	Pantoprazole Injection 40mg	Vial	20		
64.	Rabeprazole Gastro Resistant Tablets IP 20 mg	10's	10		
65.	Omeprazole Gastro-resistant Capsules IP 20 mg	10's	5		
66.	Sterile Water for Injection	5 ml Amp.	10		
67.	Ciprofloxacin Eye Drops IP 0.3% w/v	5 ml	10		
68.	Moxifloxacin Hydrochloride Eye Drops IP 0.5% w/v	5 ml	10		
69.	Budesonide Nebuliser Suspension (1mg/2ml)	2 ml	10 respules		
70.	Montelukast Sodium 10mg and Levocetirizine 5mg Tablets IP	10's	30		
71.	Levosalmbutamol 1.25mg and Ipratropium 500mcg Respules	2.5 ML	10 respules		
72.	Montelukast FX	10's	5		
73.	ORS Sachet	-	100 packs		
74.	Chymoral AP tablet	10's	10		

Signature of the Bidder